

# YARMOUTH HOSPITAL FOUNDATION

*Your light to a healthy future*

## **Privacy Policy**

### **We Respect Your Privacy**

The Yarmouth Hospital Foundation raises funds to support and enhance the Yarmouth Regional Hospital as a community and regional center of excellence in health care. The Board of Directors and the staff of the YHF are also committed to protecting the privacy of our donors and potential supporters and is compliant with PIPEDA (Personal Information Protection and Electronics Documents Act)

### **Here's How Your Information is Used**

The information that you share with us such as name, title, address, telephone number, email address, donations history and other relevant information is collected for the following purposes:

- To comply with Canada Revenue Agency guidelines;
- To provide you with periodic stewardship information and appropriate recognition;
- To provide you with information about YHF and its activities; and
- To provide you with further opportunities to support YHF

### **Your Information Stays With Us**

YHF does not sell, lease, trade or share your information with anyone. Only generalized statistics may be shared or reported. Personal information about our donors is stored in a password protected database and manual filing system within the confines the YHF office. All staff members / administration volunteers sign a confidentiality agreement as part of their terms of employment / administration volunteer work.

### **How the Yarmouth Hospital Foundation Acquires Information**

Your information becomes part of the YHF database and files system when you have made a donation or participated in one of our programs or events. However, names, addresses and telephone numbers that are published in telephone directories or other public records and are not considered personal may be used to acquire new donors for support. YHF does not have access to patient records and medical information within Yarmouth Regional Hospital or any part of the South West Health District.

### **Recognizing Your Donations**

All donors are recognized in the Book of Honor. Names of donors who have contributed \$5000+ are displayed on the Wall of Honor. Both the Book of Honor and the Wall of Honor are located in the main lobby of the Yarmouth Regional Hospital.

### **Contact Information**

For questions or comments, with a request for anonymity or for removal of your name from our mailing list, please contact:

Paulette Sweeney-Goodwin, YHF Managing Director, 749-1669  
[psweeney@swndha.nshealth.ca](mailto:psweeney@swndha.nshealth.ca)