



Community Event (3rd Party) Registration

If your organization/group/business wishes to host a community event or program to benefit the Yarmouth Hospital Foundation, you are required to register your event with the Foundation for approval. Please mail, email (pdf), or fax, the completed form to:

*Yarmouth Hospital Foundation,
PO Box 7, Yarmouth B5A 4B1
Fax: 902-749-0748
mcsurette@swndha.nshealth.ca*

Once your event has been officially approved, a signed copy an agreement (based on the attached policy) will be forwarded to the contact person listed below. If you have any questions concerning this application, or the attached policy, please call the Foundation office at 902-749-1669.

Contact Information

Name of organization/group planning the event: _____

Please select the category that best describes your organization:

Corporation School Community Service Club Other

Name of contact person: _____

Mailing Address: _____

Postal Code: _____

Phone (Business) _____ Phone (Home) _____

Fax: _____ E-Mail: _____

Event Information

Name of event: _____

Is this a one-time, on-going or annual event? One-time Annual On-going

Date of event: _____ Time of event: _____

Location of event: _____

Target market: Family/Friends Members Customers General Public

Event Details

Briefly describe the event and how the funds will be raised (if you have done a similar event in the past for the Yarmouth Hospital Foundation, it is not necessary to complete this section).

Public Relations Information

Briefly describe the proposed publicity plan for the event/program: _____

Will the publicity be handled by a professional agency? Yes No

If yes, please name the agency: _____

Will promotional materials, such as flyers and posters be printed? Yes No

If yes, please indicate the extent of distribution & dates of release: _____

Does your organization plan on using the name and logo of the Yarmouth Hospital Foundation in your print materials and publicity? Yes No

PLEASE NOTE: All materials featuring the name or logo of the Yarmouth Hospital Foundation must be approved by the Foundation before publication.

Inspiration

What has inspired you to hold this event? (E.g. connection to the Yarmouth Hospital Foundation?)
